

TO: City Council Members
FROM: Economic Development Committee,
Elgin Chamber of Commerce
SUBJECT: STORM AND SANITARY SEWER SYSTEM PROPOSAL RECOMMENDATION
DATE: July 9, 1985

In the fall of 1984 the Elgin Chamber of Commerce established an Economic Development Committee to help promote economic development in Elgin. One task the committee undertook was to write a technical Assistance Grant request to develop a plan for storm sewers throughout Elgin and for sanitary sewer access to the industrial area on the south side of Elgin. In December, 1984, the City Council approved submission of the T.A. Grant and the city was subsequently awarded an \$8,500 grant for the above mentioned project.

Bid specifications and invitations to propose were developed and published. Twenty-three companies requested bid proposals and bid specifications. Three companies visited Elgin to gather additional information prior to submitting a proposal and many other companies called for additional information. Five companies submitted bid proposals.

Betty Hulse and three members of the Economic Development Committee reviewed all bids submitted. The Economic Development Committee members carried out a detailed analysis of each proposal. All companies submitting bids were found capable of completing the task. Four of the five companies addressed all aspects of the project bid specifications. The committee discussed the perceived strengths and weaknesses of each proposal and then independently ranked the five companies. All independently agreed upon the top ranked company.

The members of the Economic Development Committee reviewing the proposals recommend that JADE CONSULTANTS of 210 N.E. 28th Ave.; Portland, OR, be awarded the Technical Assistance Grant monies for professional services and direct non-labor costs associated with completing the project bid.